

KEY
Shaded GREEN = No Further Action Required
Shaded RED = Further Investigation Required

Section 6 – Action Plan

6.1 - ACTION TABLE

COSTS - **N** = NONE **M** = MINIMAL **OG** = ONGOING MAINTENANCE **ST** = STRUCTURAL CHANGE **EX** = MAJOR STRUCTURAL CHANGE

Item Ref.	Details / Issue	Recommendation	Est Cost	Action Taken
PRIORITY A				
2.1A	There needs to be a dedicated accessible parking space for the Infant School near the main entrance. (There is a bay adjacent to the Sure Start Centre which is not compliant)	<p>Provide an accessible parking space. Install a sign to the front of the space.</p> <p>The designated accessible parking should be clearly marked out at least 2.4m wide x 4.8m long plus a 1.2m side transfer zone at the side and end of the bay.</p> <p>Implement a management procedure to ensure the use of the accessible parking space is monitored regularly to limit misuse by non-disabled motorists.</p> <p>There should be a sign at the entrance to the car park to indicate where the accessible parking space is located.</p> <p>Refer to BS8300, A sign or, if appropriate, signs should be provided at the entrance to each car park and at each change in direction to direct disabled motorists to designated parking spaces.</p>	M	<p>2018 - Advice received from Surrey legal team that the school has no requirement to provide DDA compliant dedicated accessible parking</p> <p>No Further Action Required</p>

2.1B	There are no accessible parking bays provided within the Junior School car park for Blue Badge holders.	<p>Provide an accessible parking space within the Junior School car park. Install a sign to the front of the space.</p> <p>The designated accessible parking should be clearly marked out at least 2.4m wide x 4.8m long plus a 1.2m side transfer zone at the side and end of the bay.</p> <p>There should be a sign at the entrance to the car park to indicate where the accessible parking space is located.</p>	M	<p>2018 - Advice received from Surrey legal team that the school has no requirement to provide DDA compliant dedicated accessible parking</p> <p>No Further Action Required</p>
5.2A	The double doors at the entrance for the Infant School are very narrow when a single leaf is opened.	<p>It would be beneficial for wheelchair users to convert these doors to a door and a half system. This would allow wheelchair users a greater clearance width when using the master leaf.</p> <p>However it is understood that this entrance will be redundant once the Junior and Infant school merge. If this is to happen in the short term (within 12 months) then it is deemed reasonable to retain.</p> <p>Refer to BS8300 - An effective clear width of less than 800 mm may result in people with poor manoeuvring ability or with large wheelchairs not being able to pass through without damage to themselves or the door. Use of the preferred effective clear width more easily accommodates people with assistance dogs and where there is heavy pedestrian traffic.</p>	M	<p>September 2018 - Infant entrance redundant as office services merged to Junior Office</p> <p>No Further Action Required</p>
5.2B	At current the accessible entrance for the Junior School library is obstructed by furniture.	Site management should review and take the appropriate action.	N	<p>2014 - Cleared and reviewed as part of H & S inspections on a daily basis.</p> <p>No Further Action Required</p>

5.3A	The Infant School entrance is not accessible for wheelchair users due to the step up.	<p>This could be considered discriminatory and it is recommended that a BS8300 compliant ramp/graded approach be constructed to provide step free access. This should be done in conjunction with other recommendations such as 5.2A.</p> <p>It is understood that this entrance will be redundant once the Junior and Infant school merge. If this is to happen in the short term (within 12 months) then it is deemed reasonable to retain.</p>	ST	<p>September 2018 - Infant entrance redundant as office services merged to Junior Office</p> <p>No Further Action Required</p>
5.4A	On approach to the Infant School main entrance, it is not clear as to where the accessible entrance is located.	<p>Note it is recommended within the report that works be undertaken to the Infant School main entrance (if not relocating the reception area in the short term)</p> <p>In the immediate term, signage should be provided to illustrate an accessible route to into the building. Ensure that the signs illustrate the International Symbol of Access (wheelchair symbol)</p>	M	<p>2018 - Reception area relocated</p> <p>No Further Action Required</p>
5.7	<p>The Infant School entrance has an opening pressure which is marginally too heavy.</p> <p>The Early Years entrance has a heavy opening pressure that many people may find difficult to negotiate.</p> <p>The entrance for the Rainbow Room has a heavy opening pressure.</p>	<p>Implement maintenance to de-tense and recalibrate the hinges. Ensure doors can be opened with less than 30 Newtons of force.</p> <p>If the force required for opening doors is greater than wheelchair users and people with limited strength can manage, they will be unable to continue their journeys independently. If the force of the closing device is too great or its speed too fast, disabled people risk being pushed off balance.</p>	OG	<p>2018 - Reception area relocated</p> <p>No Further Action Required</p>
5.12	The Infant School main entrance lobby area has dimensions which are likely to be extremely restrictive for wheelchair users (or even parents with buggies and young children)	<p>This area needs to be totally reworked as it is currently not accessible for wheelchair users.</p> <p>It is understood that this entrance will be redundant once the Junior and Infant school merge. If this is to happen in the short term (within 12 months) then it is deemed reasonable to retain.</p>	ST	<p>September 2018 - Infant entrance redundant as Office services merged to junior office</p> <p>No Further Action Required</p>

6.5A	There is no induction loop provided to the Infant School reception hatch to accommodate hearing aid users who struggle when there is background noise.	<p>Install an induction loop to the reception hatch. Install signage indicating the availability of the facility and ensure that staff members are aware in how to use the system.</p> <p>BS8300 - A hearing enhancement system, using induction loop, infrared or radio transmission, should be installed at service or reception counters where the background noise level is high.</p>	M	<p>September 2018 - Infant entrance redundant as Office services merged to junior office</p> <p>No Further Action Required</p>
6.5B	There is no induction loop provided to the Junior School reception desk to accommodate hearing aid users who struggle when there is background noise.	<p>Install an induction loop to the reception desk. Install signage indicating the availability of the facility and ensure that staff members are aware in how to use the system.</p>	M	<p>July 2019 - Induction loop installed</p> <p>No Further Action Required</p>
7.3A	It is understood that the SEN room (Room 13) near the Junior School is to be extensively refurbished and become a one stop area. At current the SEN officer is using two bases within the site. This building currently has no step free access and will require extensive works to be an accessible building suitable to accommodate disabled people.	<p>When this area is rebuilt and refurbished, it is crucial to ensure that it is built to meet BS8300 criteria.</p> <p>Direct Access would be happy to have a quick glance on the proposals and make comments to ensure that accessibility is maximised. Many things to consider include colour contrasting features, the appropriate dimensions, acoustics and the appropriate entrance/egress.</p>	ST	<p>2017 - Room 13 (Now Inclusion Centre). Has received significant funds to ensure BS8300 met. Works undertaken by the local authority.</p> <p>No Further Action Required</p>
7.3B	At current Room 9 (breakfast club) and Room 13 (about to be SEN) do not have step free access.	<p>At current the lack of access to these areas is unlikely to be considered discriminatory under the Equality Act 2010 as these areas are not identified as an 'unique' feature i.e. an area that cannot be currently replicated elsewhere.</p> <p>Anything that is available in an inaccessible area needs to be replicated elsewhere on an accessible level for disabled people. It is deemed reasonable not to undertake construction works in the short term and the current procedure of alternative means of access is deemed sufficient.</p> <p>Ensure that there is a policy to provide alternative means of access in place.</p>	N	<p>2017 - Room 13 (Now Inclusion Centre). Has received significant funds to ensure step free access. Room 9 still does not have step free access however no activities are undertaken in this room that couldn't be relocated in order to meet accessibility requirements.</p> <p>No Further Action Required</p>

8.6	Numerous doors throughout the site have heavy opening pressures that require more than 30 Newtons of force to open.	A review should be undertaken and an exercise should be implemented to go through each door, attempting to reduce the pressure required to open the doors. Doors should not require more than 30 Newtons of force to open.	OG	Summer works 2021: Site Team have carried out a door by door check and reduced all door closures to 29 Newtons and less, we can't do anything regarding the weight of the actual fire doors. No Further Action Required
10.3	It was noticed on the day of the survey that the nosing strips provided to the edge of the steps were peeling off causing a potential tripping hazard.	Site management should review and take the appropriate action.	OG	2014 - 2018 These received maintenance to remove trip hazard. 2018 Full refurbishment of stairwells has removed this issue No Further Action Required
13.1A	The Infant School accessible WC is undersized and requires a complete refit/relocation. It is worth considering combining/knocking through to the adjacent Ladies WC. This facility is also used by visitors to the Infant School.	An architectural feasibility study should be undertaken to provide a BS8300 compliant accessible WC facility. BS8300 should be referred to for the suggested layout and guidance. An alarm should be installed within the facility and the fittings should be well contrasted.	ST	January 2018 - This has been replaced by new DDA compliant accessible WC No Further Action Required
13.1B	The Junior School accessible WC is marginally undersized.	Deemed reasonable to retain in the short term as the shortfall is marginal. In the long term an architectural feasibility study should be undertaken to assess whether it may be possible to enlarge this facility to 1500mm/2200mm (free of any box piping)	N/A ST	November 2018 - This has been replaced by new DDA compliant accessible WC No Further Action Required
13.3	Whilst the Infant School accessible WC has an outward opening door, it has a heavy swing which could knock someone off balance.	Implement maintenance to de-tense and recalibrate the hinges. Ensure doors can be opened with less than 30 Newtons of force. If the force of the closing device is too great or its speed too fast, disabled people risk being pushed off balance.	OG	January 2018 - This has been replaced by new DDA compliant accessible WC No Further Action Required

13.4A	The Infant School accessible WC is not correctly laid out in accordance to BS8300. The hand wash basin is not appropriate. The fittings are not colour contrasted and there is no handryer facility for those unable to use paper towels. The mirror is too small and positioned too high off the ground floor level.	Refer to 13.1A, it is recommended that the infant school accessible WC be refitted in accordance to BS8300.	N/A	January 2018 - This has been replaced by new DDA compliant accessible WC No Further Action Required
13.10	On the day of the survey, the sanitary bins were stored within the transfer area of the Junior School accessible WC denying wheelchair users the appropriate transferring techniques in which an accessible WC is designed to provide. The Infant School accessible WC does not even have a transfer area due to the positioning of the hand wash basin.	Implement a management procedure to ensure that accessible WC facilities are always kept clear. This will enable wheelchair users to adopt the many transfer techniques available to them in which an accessible WC is designed to provide. Refer to 13.1A, it is recommended that the infant school accessible WC be refitted in accordance to BS8300.	N	2014 onwards. Site team check facilities kept clear. January and November 2018 - These have been replaced by new DDA compliant accessible WC No Further Action Required
13.11	There is no emergency cord alarm provided within the Infant School accessible WC.	An emergency cord alarm facility should be installed within the infant school accessible WC as part of the recommended refit, refer to 13.1A. According to BS8300 - An emergency assistance pull cord should be sited so that it can be operated from the WC and from an adjacent floor area. The emergency assistance pull cord, coloured red, should be provided with two red bangles of 50 mm diameter, one set at a height between 800 mm and 1000 mm and the other set at 100 mm above floor level.	M	January and November 18 - both new DDA toilets comply to BS8300 No Further Action Required

16.6A	There is no induction loop available within the Infant School main hall to accommodate hearing aid users.	<p>Install an induction loop to the main hall to benefit hearing aid users.</p> <p>Provide signage on the entrance and ensure that staff members are versed in how to use the system.</p> <p>According to BS8300 - A hearing enhancement system, using induction loop, infrared or radio transmission, should be installed in rooms and spaces used for meetings, lectures, classes, performances, spectator sport or films, and at service or reception counters where the background noise level is high or where glazed screens are used.</p>	M	<p>See point 16.6B</p> <p>No Further Action Required</p>
16.6B	There is no induction loop available within the Junior School main hall to accommodate hearing aid users.	<p>Install an induction loop to the main hall to benefit hearing aid users.</p> <p>Provide signage on the entrance and ensure that staff members are versed in how to use the system.</p>	M	<p>We now have 1 main school office, we have available a Portable Induction Loop Amplifier, the system complies to BS 7594</p> <p>No Further Action Required</p>
17.1	There are no visual alarms to inform people with hearing impairments in the event of the fire alarm being activated.	<p>Specialist advice should be undertaken to install further alarm/alerting systems for people with impaired hearing, such as flashing beacons and vibrating devices. If flashing beacons are used, supplement with signage to indicate purpose.</p> <p>BS8300 - A fire alarm should emit a visual and audible signal to warn occupants with hearing or visual impairments</p>	M	<p>Further Investigation required 23-24</p>

17.2	<p>Many of the fire exits have steps outside including key areas within the site such the main hall for the Infant School, the Infant School staff room, Junior School library and classrooms denying ease of egress for wheelchair users.</p> <p>Where there are physical steps (i.e. not just a raised exit) these are not colour contrasted such as to the rear of Room 13.</p>	<p>A rolling programme needs to be implemented to provide level egress out of key areas and eventually all areas for wheelchair users. Priority should be given to areas in which staff, visitors, parents frequent. This is because a management procedure can be implemented to ensure students are taught in the appropriate classrooms.</p> <p>Pupils with a mobility disability should be subject to a PEEP to ensure that they study in areas in which level egress is possible.</p> <p>In the short term, colour contrast needs to be added to all of the steps to ensure that they do not pose a potential tripping hazard.</p>	ST/OG	<p>2018 Inclusion Centre completed. Both halls have majority of exits step free (Junior hall is total step free). Infant hall is used and may need a ramp.</p> <p>2020 – Music and Library Block fire escape ramp installed</p>
17.5	There is no EVAC chair provided to evacuate mobility impaired people from the first floor.	<p>Purchase an EVAC chair along with the appropriate training to ensure that mobility impaired people can be safely evacuated in the event of fire.</p> <p>Direct Access is able to commission a free survey by an EVAC chair specialist on request. The survey is also able to assess the suitability for training to be provided to staff members.</p>	M	<p>2014 - 3 x EVAC chairs installed</p> <p>No Further Action Required</p>
18.4	Vertical circulation; Lifts, platform lifts and stair lifts checked regularly for proper functioning?	Site management need to ensure that this is suitably in place.	N	<p>2014 - incorporated in service agreement</p> <p>No Further Action Required</p>
18.5	Means of Escape; Exit routes checked regularly for freedom from obstacles (including locked doors) and combustible materials? Alarm systems, including those in WCs, regularly checked?	A management procedure needs to be implemented to ensure that fire exit routes are always kept clear.	N	<p>2014 - Termly H and S tours. 2018 changed to half termly</p> <p>No Further Action Required</p>

18.6	Means of Escape; Personal egress plan available for each member of staff needing assistance? Overall escape strategy for visitors who may need assistance?	Site management need to ensure that the appropriate personal egress plans are available for each member of staff needing assistance.	N	2014 HR - individual risk assessments for appropriate staff No Further Action Required
18.7	Means of Escape; Both general escape strategy and personal emergency egress plans regularly checked for efficiency and effectiveness?	Site management need to ensure that both the general escape strategy and personal emergency egress plans are regularly checked for efficiency and effectiveness.	N	2014 – actioned No Further Action Required
18.8	Equipment; Are emergency cord alarms tested at regular intervals to ensure that they are working? Are induction loops frequently tested for effectiveness?	Implement a management procedure to ensure that the cord alarm is tested frequently as part of routine maintenance.	N	2018 - actioned as now installed No Further Action Required
PRIORITY B				
1.1	Whilst the site is close to public transport options and there is a car park available for both the Junior School and Infant School, options on how to arrive on site should be clearly displayed on the website.	Options on how to arrive at the school should be clearly illustrated on literature and on the website. The information regarding the site on the internet should be fully accessible for persons with reading disabilities through enlargement capability and screen readers, combined with synthetic speech or Braille displays. A clear and logical design that includes written explanations for visual or audio content. Text and graphics should be easily understood without use of colour.	N	November 2018 - website updated to include high contrast button and text size increase No Further Action Required

1.9A	<p>The intercom at the Infant School gate is positioned too high off the ground floor level for wheelchair users and there is no colour contrast to the buttons to aid people with impaired vision.</p>	<p>Ensure all operating parts are within 1050mm off the landing level and ensure no obstruction below. Ensure that it is well contrasted against the background upon which it is seen.</p> <p>Add colour contrast to the buttons to ensure that they are easily seen against the faceplate.</p> <p>BS8300 States - Entry phone systems should be sited for approach and use from a wheelchair and should contain a light emitting diode (LED) display to enable people who are deaf and hard of hearing to use them. the means of indicating that the call is acknowledged and that the lock has been released (if permitted) should be both audible and visible. The entry phone system should contrast visually with the background.</p>	OG	No longer in use
------	---	--	----	------------------

3.1A	<p>The ramp up to the Rainbow Building accessible entrance has a gradient that is non compliant to BS8300 as it is too steep. Additionally there is no colour contrast to the surface to indicate the presence of a gradient.</p>	<p>It is recommended that depending on the future use of Rainbow Building that the ramp be rebuilt to satisfy BS8300 criteria.</p> <p>The ramp should have the lowest practical gradient within the range 1:20 to 1:12</p> <p>The surface width of a ramp, between walls, upstands or kerbs, should be not less than 1500 mm. The ramp surface should be durable, easy to maintain, slip-resistant when wet (to allow for rain and other environmental factors) The surface should also be well contrasted to minimise a potential stumbling hazard which can occur if a gradient takes someone by surprise.</p> <p>Landings should be provided at the foot and head of the ramp, they should be at least the width of the ramp and not less than 1500 mm long, clear of any door swing or other obstruction.</p> <p>BS8300 compliant handrails should be provided to both sides which are of an oval profile, be well contrasted and not cold to touch.</p>	ST	23-24 deemed not financially viable at the current time.
3.3	<p>On the day of the survey the ramp up to the Junior School library entrance was cluttered with plant pots that restrict manoeuvrability and could cause a potential tripping hazard.</p>	<p>Site management should review and take the appropriate action.</p>	N	<p>2014 – removed</p> <p>No Further Action Required</p>

4.2A	<p>The steps up at the Junior School library entrance should have a handrail provided to one side.</p> <p>3No steps to the rear of the Junior School library do not have any handrails provided.</p>	<p>BS8300 compliant handrails should be installed to the external steps. These should be well contrasted and not cold to touch.</p> <p>The handrails need to be one with a suitable profile (circular: 40 – 45mm, oval 50mm, in diameter)</p> <p>The handrails need to be at least 300mm beyond the top and the bottom of the steps and should not should not project the route of travel.</p>	M	<p>2020 -2 steps have been removed and replaced by ramp.</p> <p>No Further Action Required</p>
4.6	<p>A) The steps up at the Junior School library entrance do not have colour contrast provided to the edge causing a potential tripping hazard.</p> <p>B) 3No steps to the rear of the Junior School library do not have any colour contrast provided to the edge of the step nosing's.</p> <p>C) The steps up Room 9 & 13 do not have colour contrast provided to the edge of the step nosing's.</p> <p>D) The 4No steps adjacent to Room 13 do not have any colour contrast provided to the edge of the step nosing's.</p> <p>E) The series of 4No fire exit step flights of 2No steps to the rear of the Infant School classrooms do not have colour contrast provided to the edge of the step nosing's.</p>	<p>Bright colour contrast needs to be painted to the edge of the step nosing's to clearly highlight their presence.</p>	OG	<p>A) August 2021: Medium Grit Anti-Slip Stair Nosing's, tested to anti-slip BS7976.2 fitted to M-Unit front steps. Also in 2020 - 2 steps removed and replaced by ramp.</p> <p>B) August 2021: Medium Grit Anti-Slip Stair Nosing's, tested to anti-slip BS7976.2 fitted to the steps leading to the MUGA area rear of Room 9.</p> <p>C) August 2021: Medium Grit Anti-Slip Stair Nosing's, tested to anti-slip BS7976.2 fitted to Room 9 front steps.</p> <p>D) Room 13 addressed and part Inclusion Centre improvements</p> <p>E) April 2022: Medium Grit Anti-Slip Stair Nosing's, tested to anti-slip BS7976.2 fitted to the fire exit steps leading to fire assembly point.</p>

<p>4.6 Continued</p>	<p>F) The steps up to the Rainbow Room do not have any colour contrast provided to the edge of the step nosing's.</p> <p>G) The 3No steps up to the cloakroom off the Infant School do not have any colour contrast provided to the edge of the step nosing's.</p>	<p>AD M criteria will be satisfied if all nosing's are made apparent by means of a permanently contrasting material 55mm wide on both the tread and the riser.</p>	<p>OG</p> <p>F) April 2022: Medium Grit Anti-Slip Stair Nosing's, tested to anti-slip BS7976.2 fitted to the steps leading to the Rainbow Room.</p> <p>G) April 2022: Medium Grit Anti-Slip Stair Nosing's, tested to anti-slip BS7976.2 fitted to the 3 steps leading to the cloakroom.</p> <p>No Further Action Required</p>
--------------------------	--	--	--

5.3B	<p>The accessible entrance for the Rainbow Building at the rear has a cill that wheelchair users may find difficult to negotiate.</p>	<p>Undertake remedial works to the cill/threshold to ensure a flush entrance is provided.</p>	OG	<p>October 2021: Phase 1 of our schools refurbishment programme window replacement is completed costing £4735.00.</p> <p>23-24 deemed not financially viable at current time</p>
5.6B	<p>The internal release for the Infant School entrance is positioned too high off the ground floor level for wheelchair users or for people of short stature.</p> <p>The internal release for the Junior School automatic doors is positioned behind seats making it potentially difficult for some to reach.</p>	<p>Safety concerns for children which takes precedence over accessibility. Deemed reasonable to retain.</p> <p>At the Junior School entrance, reorganise positioning of furniture to ensure that there is a clear approach to the release.</p>	N	<p>Safety concerns for children which takes precedence over accessibility. Junior entrance actioned</p> <p>Intercom no longer exists</p>
5.8A	<p>The intercom inside of the Infant School main entrance is positioned too high off the ground floor level for wheelchair users and for people of small stature. The intercom does not have any accessible features such as an LED display to accommodate people with hearing impairments.</p> <p>The intercom and the keypad at the Junior School entrance are positioned too high off the ground floor level for wheelchair used and people of short stature. Additionally, the intercom has no accessible features such as an LED display to aid people with hearing impairments.</p>	<p>Install intercoms which have tactile definition to the buttons and an LED display. Ensure all operating parts are within 1050mm off the landing level and ensure no obstruction below. Ensure that it is well contrasted against the background upon which it is seen.</p> <p>Note AD M is not descriptive on intercoms and BS8300, best practice should be referred to. In all cases when installing intercoms specialist advice should be sought.</p> <p>BS8300 States - Entry phone systems should be sited for approach and use from a wheelchair and should contain a light emitting diode (LED) display to enable people who are deaf and hard of hearing to use them. the means of indicating that the call is acknowledged and that the lock has been released (if permitted) should be both audible and visible.</p>	M	<p>23-24 deemed not financially viable at current time</p>

		the entry phone system should contrast visually with the background.		
7.4	From the Junior School library foyer area there are slight steps up to the small classroom, toilets, cloakroom and the actual library itself.	Remedial works should be undertaken to ensure that the steps are levelled out.	OG	23-24 deemed not financially viable at current time
8.3A	It was noticed that on some doors, notices were being positioned on the vision panels causing a potential collision hazard. For an example the lobby entrance into the Junior School library.	Implement management procedure to ensure that the temporary notices are not on the vision panels.	N	2014 display on glass panels constantly reviewed No Further Action Required
11.8	The entrance to the platform lift is fully glazed with no manifestations provided causing a potential collision hazard.	Well contrasted manifestations should be provided at two heights to the platform lift entrance. Glazed doors need to have permanent strips on the glass within a zone of 1.4mm to 1.600mm from the floor. These strips need to be contrast in colour (not treated glass) and luminance with the background seen through the glass in all light conditions.	M	Manifestation displayed on glass 23-24 to be actioned contrast minifestation on glazing
12.5	Urinals are not colour contrasted against their surround and they do not feature grab rails to aid people with ambulant disabilities.	A well contrasted grab rail should be provided to one urinal in every WC where applicable. Add colour contrast to the urinals as per recommendation 12.3.	M	2014 and 2018 - refurbished boys toilets incorporated colour contrast No Further Action Required

12.6	Staff or children's WCs do not have lever style or sensor operated taps to aid people with dexterity impairments.	<p>A programme should be implemented to ensure that within every W.C that there are taps which are operated via a lever action, this will aid people with limited dexterity in their wrists.</p> <p>According to BS8300 - Taps should either be mixer taps with an up and down action to control water flow or individual hot and cold lever operated taps with not more than a quarter turn from off to full flow.</p>	M	<p>All toilet refurb since 2016 have lever style or sensor taps (6 sets of toilets as per 2018) (8 sets of toilets as per 2020)</p> <p>Millennium classroom lever style taps installed Nov 2020.</p> <p>No Further Action Required</p>
13.4B	The Junior School accessible WC has a lack of contrast to the fittings, everything is coloured white.	Add colour contrast to the fittings and fixtures within the accessible WC.	OG	<p>2018 refurb to BS8300</p> <p>No Further Action Required</p>
13.5	The Infant School accessible WC does not have a grab rail to the inner face of the entrance.	<p>As the Infant School accessible WC is refitted, a well contrasted grab rail should be provided to the inner face of the entrance.</p> <p>Refer to 13.1A, The Infant School accessible WC is undersized and requires a complete refit/relocation.</p>	M	<p>2017 new WC DDA meets this requirement</p> <p>No Further Action Required</p>
13.6A	The Infant School accessible WC does not have lever style taps to aid people with dexterity impairments.	<p>When the Infant School accessible WC is refitted, a lever style tap should be provided to the hand wash basin to aid people with dexterity impairments.</p> <p>Refer to 13.1A, The Infant School accessible WC is undersized and requires a complete refit/relocation.</p>	M	<p>2017 new WC DDA meets this requirement</p> <p>No Further Action Required</p>
13.6B	The Junior School accessible WC has a hand wash basin which is marginally too far away from the toilet pan.	<p>The hand wash basin should be positioned to ensure that it is within reach whilst seated on the toilet pan.</p> <p>Refer to BS8300 guidance.</p>	OG	<p>2018 new WC DDA meets this requirement</p> <p>No Further Action Required</p>
13.7A	The Infant School accessible WC has grey grab rails seen against a cream wall, this does not provide enough colour contrast to aid people with impaired vision. Additionally, the drop-down rail is dated.	<p>When the Infant School accessible WC is refitted, well contrasted grab rails should be provided. The drop-down rail should also be updated.</p> <p>Refer to 13.1A, The Infant School accessible WC is undersized and requires a complete refit/relocation.</p>	M	<p>2017 new WC DDA meets this requirement</p> <p>No Further Action Required</p>

13.7B	The Junior School accessible WC has a lack of colour contrast to the grab rails as they are white, seen against white walls. The dated drop-down rail should also be replaced.	Well contrasted grab rails should be provided. The drop-down rail should also be updated.	M	2018 new WC DDA meets this requirement No Further Action Required
13.8	There is no backrest provided to the rear of the toilet pans.	Backrests should be provided to the rear of the toilet pans.	M	New toilets have back rest within pans No Further Action Required
13.9	The Infant School accessible WC has a flush which is not of spatula style and it is located on the wrong side of the toilet pan.	Install a spatula style flush on the transfer side of the toilet pan. Refer to 13.1A, The Infant School accessible WC is undersized and requires a complete refit/relocation.	M	2017 new WC DDA meets this requirement 2020 – additional infant wet room installed No Further Action Required
14.4	Dining counters do not have an induction loop to aid people with hearing impairments.	Deemed reasonable to retain until a student with a hearing impairment requests this facility. No further action.	N/A	No action No Further Action Required

15.1	<p>The school does not have any tactile or Braille signage to accommodate people with impaired vision. There is very limited pictorial information to aid people with learning difficulties. Throughout the Junior School and Infant School the signage strategy is inconsistent with no uniformity.</p>	<p>Review of way finding signage required. Note when the Infant and Junior School merge, it may be an ideal opportunity to undertake this exercise as many of the existing signs will become redundant.</p> <p>Tactile and Braille signage should be provided throughout the school. There should be new directory boards and tactile/Braille signage on the actual doors.</p> <p>Symbols should also be used to compliment signage where possible. Signage should be pictorial where possible.</p> <p>BS8300 - Signs and universally accepted symbols or pictograms, indicating lifts, stairs, circulation routes and other parts of the building should be provided. Visual signs should be self-evident and, in particular, legible to visually impaired people. Plain English and pictograms together should be used to assist people with learning difficulties.</p>	M	23-24 deemed not financially viable at current time
15.3	<p>There is a lack of signage to indicate where the toilets are located, there is no tactile or Braille signage provided on the toilet doors.</p> <p>Whilst visitors are generally escorted, there are times when toilets need to be adequately signed such as when the hall is used for events. The accessible WC within the Infant School is not actually signed as a disabled WC.</p>	<p>The appropriate toilet signage should be provided as part of the recommended way finding review, refer to 15.1</p>	M	<p>2019 - Accessible WC in Infant School is now signed as disabled WC</p> <p>No Further Action Required</p>
15.5	<p>Appropriate lift signage needs to be included as part of the way finding review for the school.</p>	<p>The appropriate lift signage should be provided as part of the recommended way finding review, refer to 15.1</p>	M	<p>Signage fitted 2019</p> <p>No Further Action Required</p>

16.1A	Within the Infant School main hall, curtains are used which are not the most effective way to control light and glare which can hinder people trying to lip-read.	Site management should undertake a review of the current level of the lighting within the main hall to ensure that lip- readers are getting the maximum benefit.	N/M	LED lighting installed as part of lighting upgrade No Further Action Required
16.1B	Within the Junior School main hall, curtains are used which are not the most effective way to control light and glare which can hinder people trying to lip-read.	Site management should undertake a review of the current level of the lighting within the main hall to ensure that lip- readers are getting the maximum benefit.	N/M	LED lighting installed as part of lighting upgrade No Further Action Required
16.7	It is understood that there is a previous microphone system available that a previous child used however there is no portable induction loop provided that could be transported around the site as when required, for an example for parents' evenings.	Purchase a portable induction loop which can be transported around the school as when required. Install signage indicating the availability of the facility on request.	M	See point 16.6B No Further Action Required
PRIORITY C				
1.4	The paving/surfaces to the pathways on approach to the Junior School entrance are in poor condition with many tripping hazards identified.	Remedial works should be undertaken to the paving to eliminate the potential tripping hazard. BS8300 - Uneven surfaces, surfaces of loose materials (e.g. gravel) and large gaps between paving materials cause problems for wheelchair users, people with impaired vision and people who are, generally, unsteady on their feet.	OG	Pathway leading to the Junior school entrance was had new tarmac laid in the expansion refurbishment carried out and completed in 2015 No Further Action Required
1.7	The blue posts supporting the canopy within the Junior School playground do not have markings at two heights in accordance to BS8300. The 4No posts outside the Junior School main entrance do not have markings at two heights in	Well contrasted markings should be provided at two heights to the posts/columns. Refer to BS8300 - Each free-standing post, e.g. a lighting column, within an access route should contrast visually with the background against which	OG	Assesed and no risk to children or visitors identified or actually occurred since installation in 2013. Therefore no action required.

	<p>accordance to BS8300.</p> <p>The posts to the rear supporting the canopies do not have markings at two heights.</p>	<p>it is seen (it is desirable also to incorporate a band, 150 mm high, whose bottom edge is 1 500 mm above ground level, and which contrasts visually with the remainder of the column or post</p>		
1.8	<p>There is a lack of seating with armrests within areas that parents pick up and drop off their children.</p>	<p>Provide benches with armrests at equal intervals.</p> <p>Ensure benches are well contrasted against their surroundings and that there is space to the side which will allow a wheelchair user to be alongside a seated companion.</p>	M	23-24 deemed not financially viable at current time
1.9B	<p>The intercom at the Junior School entrance gate has no colour contrast provided to the buttons to aid people with impaired vision.</p>	<p>Add colour contrast to the buttons to ensure that they are clearly contrasted against their faceplate.</p> <p>NOTE Video entry phone systems provide additional benefits for the person answering the call, as well as for the person wishing to gain entry.</p>	OG	23-24 Further Investigation Required
1.10	<p>There is a lack of suitable seating with armrests within the playground areas to aid people with ambulant disabilities.</p>	<p>Provide further benches with armrests. Ensure that the armrests are well contrasted and that there is a space either side of the seat so that a wheelchair user can park alongside a seated companion</p> <p>Seating in resting places should meet the following recommendations.</p> <p>1) There should be a variety of seat heights, ranging from 380 mm to 580 mm, within which a height of 480 mm is suitable for wheelchair users. 2) Armrests should be provided to help people lower themselves onto the seat and stand up. 3) Where the seat is set at a height suitable for wheelchair users, armrests should not be at the extreme end of the seat but set in so as not to restrict the lateral transfer from a wheelchair to the seating. they should also not restrict front or oblique transfer.</p>	M	23-24 deemed not financially viable at current time

		4) A supportive back-rest should be incorporated for at least 50% of the length of the seat.		
2.6	There are no safety marked out walking routes within the car parks potentially putting people at risk, particularly those with hearing impairments who may not hear a car reversing out of its space.	Mark out 1200mm wide hatched pedestrian routes within the car parks complete with signage warning of pedestrians. Also recommend providing a maximum speed limit of 5 mph within the car parks.	OG	2018 Car park policy introduced - no marking pedestrian route included as school risk assessment wished to discourage pedestrian walking in car park and use of pedestrian paths instead. One path that crosses car park has revised red hatchings and times when it is a no car zone. No Further Action Required
3.2	The ramp up to the Junior School library entrance has handrails which are of exposed metal making them cold to touch. The ramp up to the Rainbow Building accessible entrance has handrails which are of exposed metal making them cold to touch. Of the three ramps within the Infant School playground, two have handrails which are of exposed metal making them cold to touch.	The handrails should be coated with nylon or a suitable alternative to ensure that they are not cold to touch.	OG	2016 not deemed appropriate and a good use of taxpayer's money. No Further Action Required
4.2B	The steps up Room 9 & 13 have handrails which do not extend 300mm beyond the first step pitch-line. The 4No steps adjacent to Room 13 does not have the appropriate handrail provision. The series of 4No fire exit step flights of 2No steps to the rear of the Infant School classrooms all have handrails which are cold to touch.	BS8300 compliant handrails should be installed to the external steps. These should be well contrasted and not cold to touch. The handrails need to be one with a suitable profile (circular: 40 – 45mm, oval 50mm, in diameter) The handrail needs to be at least 300mm beyond the top and the bottom of the steps and should not project the route of travel.	M	Room 13 addressed through refurbishment (hand rails installed by LEA) 23-24 deemed not financially viable at current time

	<p>The steps up to the Rainbow Room have a handrail which do not extend 300mm beyond the first step pitch-line and the wood is not colour contrasted against the brickwork.</p> <p>The 3No steps up to the cloakroom off the Infant School has handrails which are of exposed metal making them cold to touch.</p>			
4.3	<p>Site management should check the lighting levels during darker hours to ensure they are sufficient.</p>	<p>Site management should undertake a review of the step lighting levels during darker hours to ensure that the step treads are evenly lit.</p>	N	<p>2018 – Review undertaken and LED lights installed in relevant locations.</p> <p>No Further Action Required</p>
5.1	<p>The signage at the Infant School main entrance is in capital letters which does not promote best practice. Additionally, the entrance is not well contrasted against the surround on approach.</p> <p>The main entrance for the Junior School is not suitably colour contrasted against the side panels to aid people with impaired vision. Not identified as a high priority as the entrance is automatic.</p> <p>The entrances for the Junior School library are not colour contrasted against the facade.</p> <p>The entrance for the Rainbow Room is not colour contrasted against the surround.</p>	<p>Provide a new sign as part of the recommended way finding review, refer to 15.1.</p> <p>Colour contrast should be added to the entrances to ensure that they are clearly visible on approach to aid people with impaired vision.</p> <p>AD M - The presence of the door should be apparent not only when it is shut but also when it is open. Where it can be held open, steps should be taken to avoid people being harmed by walking into the door</p>	M/OG	<p>2017 Signage changed around external of site to lower case with the exception of the danger children sign in red.</p> <p>No Further Action Required</p>
5.4B	<p>At the Junior School library entrance there should be a sign along with an arrow pointing in the direction of the ramp due to the steps.</p>	<p>Provide a sign to illustrate the accessible route to the Library entrance from the base of the entrance steps. Ensure that the sign illustrates the International Symbol of Access (wheelchair symbol)</p> <p>Incorporate as part of the recommended way finding review for the site, refer to 15.1</p>	M	<p>To be actioned in 23 -24</p>

5.4C	<p>At the Rainbow Room Building entrance there should be a sign along with an arrow pointing in the direction of the ramp due to the steps.</p>	<p>Provide a sign to illustrate the accessible route to the entrance from the base of the entrance steps. Ensure that the sign illustrates the International Symbol of Access (wheelchair symbol)</p> <p>Incorporate as part of the recommended way finding review for the site, refer to 15.1</p>	M	To be actioned in 23 -24
5.6A	<p>The Infant School entrance has handles which are the same colour as the frames resulting in a lack of colour contrast to aid people with impaired vision.</p> <p>The Early Years entrance has silver handles seen against white frames which does not provide sufficient colour contrast.</p> <p>The Junior School library entrance has handles which are not colour contrasted.</p>	<p>Add colour contrast to the door furniture to ensure that it is easily seen by people with impaired vision on approach.</p> <p>In the case of door opening furniture, the ease with which blind and partially sighted people are able to distinguish furniture against its background is influenced by its 3-d form (giving light and shade) and the shiny nature of the finish, whether metallic or non-metallic. For such products, it is considered that a difference in LrV between the product and its background of at least 15 points is acceptable.</p>	OG	23-24 not deemed finally viable at current time
6.1	<p>The way the Infant School reception area is designed does not allow front line staff to see who is approaching and may require assistance.</p>	<p>It is understood that this may be changing when the Infant and Junior School merge. Deemed reasonable to retain in the short term as to alter will involve costly structural works.</p>	N/A	<p>2018 - Offices merged and relocated to junior office</p> <p>No Further Action Required</p>
6.2	<p>The Infant School reception hatch is marginally too high off the ground floor level.</p>	<p>Deemed reasonable to retain in the short term should the reception area be relocating.</p> <p>A reception should have a lower section plus sufficient knee space both sides for people sitting or standing. Ideally this should be at two heights: between 950mm and 1100mm to accommodate people standing and at 760mm for wheelchair users.</p>	N/A	<p>2018 - Offices merged and relocated to junior office</p> <p>No Further Action Required</p>

		According to the BS8300, the counter should be able to accommodate both visitors/customers standing and sitting. A counter should be capable of being staffed by a wheelchair user.		
6.8A	The seating provided within the Infant School reception area may not be suitable for all users and the seats do not feature armrests to aid people with ambulant disabilities.	Provide some seating in the reception waiting area which has armrests to aid people with ambulant disabilities. According to BS8300 - If a seat is too high or too low, or if there are no armrests or side supports, a person may experience considerable discomfort as a result of poor posture. A person may also have difficulty rising from a seated position if the seat is set too low, or if it has no armrests.	M	2018 - Offices merged and relocated to junior office No Further Action Required
6.8B	Whilst the seating within the Junior School waiting area is appropriate with armrests, they are the same colour as the flooring resulting in poor colour contrast.	Ensure all seating is well contrasted against the background upon which they are seen.	N	July 2019 - seating replaced with appropriate armrests and colour contrast. No Further Action Required
7.5	The colour schemes employed throughout the Junior School and Infant School do not provide visual clues for people with impaired vision. Everything is a similar colour with no contrasting features.	At the next planned renovation/re-decoration liaison should be undertaken with the RNIB to ensure a well-designed colour scheme adding contrast to floors, skirting and walls is provided which would substantially aid people with impaired vision to navigate around the building.	N/OG	Ongoing action being taken as part of refurb cycle to improve colour contrast.
8.1	The colour scheme throughout the Infant School, Junior School and outbuildings i.e. library are extremely poor with the majority of the walls, doors and frames all being white/grey. Within the Millennium Building and the Junior School some doors are made of wood which provides improved contrast.	Ensure all doors have contrast against the surroundings upon which they are seen. According to BS8300 - Colour and luminance contrast should be used to distinguish the boundaries of floors, walls, doors and ceilings, e.g. if the architrave is the same colour as the door but a different colour from the surrounding wall, it may	OG	Ongoing action being taken as part of refurb cycle to improve colour contrast.

		outline the opening for some visually impaired users when the door is open.		
8.3B	<p>The entrance into the classroom within the Rainbow Room Building has a high vision panel.</p> <p>Whilst the majority of doors within the Infant School and Junior School have vision panels, there are still a couple which do not such as Chestnut Tree Class and Oak Class (Junior School)</p>	<p>A refurbishment programme should be implemented to install new BS8300 compliant doors with vision panels.</p> <p>Vision panels need to be included in frequently used doors where privacy (toilets etc.) is not required with a minimum visibility zone between 500mm and 1500mm from floor level and located at the side of the leading edge.</p> <p>Glass should comply with BS6206.</p>	M	<p>2017 Chestnut and Oak class doors replaced to include vision panels.</p> <p>No Further Action Required</p>
8.5	<p>The entrance into the classroom within the Rainbow Building has a door knob which some people with dexterity impairments could find difficult to use.</p>	<p>Install new BS8300 compliant door furniture.</p> <p>New furniture handles should be well contrasted and tubular style operated via lever.</p> <p>Door knobs are generally difficult for use by people with ambulant disabilities. People who may have dexterity impairments or arthritis due to the wrist action required to open them.</p>	M	<p>2020 – Reviewed and no action taken as door is operated by a ball catch system and do no turning or twisting required for operation.</p> <p>No Further Action Required</p>
8.7A	<p>There is a mixture of keypads used on site and are positioned too high off the ground floor level for wheelchair users. Many people with dexterity impairments can find these difficult to use.</p>	<p>A review should be undertaken to assess whether it would be possible to remove these keypads and switch over a swipe card system.</p> <p>According to BS8300 - Disabled people with a weak hand grip or poor co-ordination, find that using a card to open a door lock is easier.</p>	M	<p>23-24 not deemed financially viable at current time</p>
8.7B	<p>The electric keypads are generally marginally too high off the ground floor level such as within the Junior School reception area.</p>	<p>An exercise should be implemented to go round and ensure that all keypads are within 1200mm off the ground floor level.</p>	OG	<p>23-24 not deemed financially viable at current time</p>
9.4	<p>The internal ramp on approach to the Millennium Block has handrails of the correct profile however they do not suitably colour contrast against their background to aid people with impaired vision.</p>	<p>Add colour contrast to the handrails to ensure that they are easily distinguished against their background to aid people with impaired vision.</p>	OG	<p>23-24 not deemed financially viable at current time</p>

10.4	The handrails provided to the stairwells are not of the correct oval profile in accordance to BS8300.	To comply with best practice, handrails should be changed to one with a suitable profile (circular: 40 – 45mm, oval 50mm, in diameter) that projects at least 60 - 75mm clear of the adjacent wall – 50mm between a cranked support and the underside of the handrail.	M	23-24 not deemed financially viable at current time
11.3	The support rail within the lift are not suitably colour contrasted against their background.	Add colour contrast to the support rails to ensure that they are easily distinguished against their background to aid people with impaired vision.	OG	23-24 not deemed financially viable at current time
11.6	The pull handle for the platform lift is silver which when seen against a white background does not provide sufficient colour contrast.	Add colour contrast to the pull handle / liaise with the platform lift manufacturer to replace the handle with an alternative that is colour contrasted.	N/OG	23-24 not deemed financially viable at current time
12.3	Throughout all of the WCs the colour contrast is poor. The fittings and fixtures are not easily seen against their backgrounds.	<p>Colour contrast should be added to the fixtures and fittings within the WCs.</p> <p>According to BS8300 - to help blind and partially sighted people identify key objects within sanitary accommodation, support rails and grab rails should contrast visually with the wall, the WC seat and cover should contrast visually with the WC pan and cistern, and sanitary fittings and accessories should contrast visually with the background against which they are seen.</p>	OG	<p>2014 -2018 the 6 toilets / toilet blocks that have been refurbished now include greatly increased colour contrast. WC seat and covers to be reviewed as they are replaced for colour contrast.</p> <p>No Further Action Required</p>
14.3	Classrooms do not have chairs with armrests to aid people with ambulant disabilities. It was noticed that many of the chairs are the same colour as the carpet resulting in poor contrast.	<p>Ensure that there is a chair with armrests available within each of the classrooms. This is a recommendation that may need to be phased.</p> <p>Also ensure that any new furniture purchased will suitably colour contrast against the background upon which it will be seen.</p> <p>According to BS8300 - If a seat is too high or too low, or if there are no armrests or side supports, a person may experience considerable discomfort as a result of poor posture. A person may also have</p>	M	<p>2014 -2018 Classroom chairs where purchased are of contrasting colour to the carpet.</p> <p>No Further Action Required</p>

		difficulty rising from a seated position if the seat is set too low, or if it has no armrests.		
14.8	There are no height adjustable tables provided to accommodate wheelchair users and people of short stature. This is also for within the staff areas too.	Site management to review, height adjustable table should ideally be purchased and installed for wheelchair users or people of small stature who may require them.	M	2017 - 3 height adjustable tables have been installed in one administration room to be used by any staff member. 2020 6 x adjustable height pupil tables purchased No Further Action Required
14.10B	Sinks within the classrooms do not feature lever style taps.	Ensure lever taps are available within the classroom sinks to aid people with dexterity impairments.	M	2017 – Rolling programme of replacement initiated (Est time frame of 5 years to complete) No Further Action Required
15.2	Upon entering the reception areas there is a lack of suitable directory signage. Identified as a low priority as visitors are always escorted.	The appropriate reception signage should be provided as part of the recommended way finding review, refer to 15.1	M	Not actioned as low priority for reasons stated.
PRIORITY D				
1.5A	There is a lack of on street signage on approach to the school.	The site management should undertake liaison with the local Highways Dept to increase current level of on-road and street signage. People with hearing impairments make up the largest group of disabled people. They can be helped or hindered by signage. Good signage can mean that a person with a hearing disability can manage without having to ask questions.	N	2016 - increased school signage implemented and hedge trimmed regularly to ensure maximum visibility No Further Action Required

1.5B	Near the Infant School vehicular entrance there is a sign illustrating where the main entrance is located however this is in capital letters which does not promote best practice.	<p>Words entirely in upper case type (capital) should also be avoided. A sans serif type face with a relatively large “capital” height to “x” height should be used.</p> <p>Symbols should also be used to compliment signage where possible.</p> <p>Provide a new sign as part of the recommended way finding review, refer to 15.1.</p>	M	<p>2017 – Sign replaced</p> <p>No Further Action Required</p>
1.6A	On approach to the site, the light posts and traffic posts do not feature contrast markings at two heights in accordance to BS8300.	<p>School management should undertake liaison with the responsible body to rectify.</p> <p>Refer to BS8300 - Each free-standing post, e.g. a lighting column, within an access route should contrast visually with the background against which it is seen (it is desirable also to incorporate a band, 150 mm high, whose bottom edge is 1 500 mm above ground level, and which contrasts visually with the remainder of the column or post</p>	N	<p>2018 new pedestrian crossing installed outside junior entrance</p> <p>No Further Action Required</p>
1.6B	On approach to the Junior School there are numerous bollards which are too short and these are not colour contrasted causing a potential hazard.	<p>Colour contrast should be added to the bollards in the short term to ensure that they are easily distinguishable against the background upon which they are seen.</p> <p>School management should undertake liaison with the responsible body to rectify.</p> <p>BS8300 - Low-level posts, e.g. bollards, should not be located within an access route. they should be at least 1 000 mm high and should contrast visually with the background against which they are seen (it is desirable also to incorporate a 150 mm deep contrasting strip at the top).</p>	OG	<p>23-24 not deemed finicially viable at current time</p>

2.7	<p>Site management should check the lighting levels within the car park during darker hours to ensure they are sufficient.</p>	<p>Site management to undertake investigation of the lighting levels within the car parking areas during darker hours to ensure that they are sufficient.</p>	N	<p>2015 – reviewed and ok 2019 – reviewed and ok 2022 – reviewed and ok</p> <p>No Further Action Required</p>
3.1B	<p>The ramp up to the Junior School library entrance does not have colour contrast to the surface to indicate the presence of a gradient.</p> <p>The three ramps within the Infant School playground do not have colour contrast provided to the surface.</p>	<p>Colour contrast should be added to the surface of the ramps.</p> <p>According to BS8300 - The colour of the surface of a ramp should contrast in luminance with that of a landing and surrounding area so that its presence is distinguishable by people with impaired vision.</p>	OG	<p>23-24 not deemed financially viable at current time</p>
4.1	<p>External steps do not generally feature tactile paving to assist people with impaired vision.</p> <p>The series of 4No fire exit step flights of 2No steps to the rear of the Infant School classrooms, some have tactile paving but this is installed incorrectly and is of an incorrect type.</p> <p>The 3No steps up to the cloakroom off the Infant School playground has tactile paving which is not installed correctly.</p>	<p>Implement a rolling programme to install the appropriate tactile paving to the top of the external steps throughout the school grounds.</p> <p>AD M criteria will be satisfied if a 'corduroy' hazard warning surface is provided at the top and bottom landings of a series of flights to give advance warning of a change in level.</p>	OG	<p>Room 13 (Inclusion Centre) features tactile paving at the top and bottom steps</p> <p>No Further Action Required</p>
5.6C	<p>The main entrance for the Junior School has handles which are not suitably colour contrasted to aid people with impaired vision. Not identified as a high priority as the entrance is automatic.</p>	<p>Add colour contrast to the door furniture to ensure that it is easily seen by people with impaired vision on approach.</p> <p>In the case of door opening furniture, the ease with which blind and partially sighted people are able to distinguish furniture against its background is influenced by its 3-d form (giving light and shade) and the shiny nature of the finish, whether metallic or non-metallic. For such products, it is considered that a difference in LrV between the product and its background of at least 15 points is acceptable.</p>	OG	<p>23-24 not deemed financially viable at current time</p>

6.4A	The Infant School reception hatch is not colour contrasted against the surround and there is no colour contrast provided to the front to aid people with impaired vision.	<p>Paint the frames of the reception hatch a contrasting colour.</p> <p>This will aid people with impaired vision when attempting to locate the reception hatch.</p> <p>Deemed reasonable to retain the existing flooring should the reception area be relocating.</p>	OG	<p>2018 - Office relocated to Junior office</p> <p>No Further Action Required</p>
6.4B	The Junior School reception does not have colour contrast provided to the front to aid people with impaired vision.	Replace a section of the flooring in front of the reception desk with an alternative that is suitably colour contrasted.	OG	<p>July 2019 - seating replaced to provide colour contrast.</p> <p>No Further Action Required</p>
6.7	The site does not have a minicom provided to accommodate hearing impaired people who are unable to use the telephone.	<p>Provide a minicom facility and ensure staff are trained in how to use the facility.</p> <p>Ensure that the direct line is advertised in relevant literature and on the internet.</p> <p>Note – whilst it is possible to take an incoming minicom call via BT Typetalk (a BT relay operator recites what is being typed on the minicom) Personal research shows that people would rather not have a third person in the conversation.</p>	M	<p>July 2019 - Mobile hearing loop is now available in our school office.</p> <p>No Further Action Required</p>
9.2	The internal ramp on approach to the Millennium Block does not have colour contrast to the surface to indicate the presence of a gradient.	Colour contrast should be added to the surface of the ramp.	OG	23-24 not deemed financially viable at current time
10.5	Stairs do not have tactile warning surfaces to the top and bottom of the flights to accommodate people with impaired vision.	<p>There should be a hazard warning of tactile surfacing on the top landing of the flight of stairs that should be positioned at least 400mm from the nosing. The highest priority are the steps which are 'open'</p> <p>This should be implemented as part of an ongoing renovation plan for the site.</p>	OG	23-24 not deemed financially viable at current time
11.9	There is no colour contrast to the flooring outside the lift to aid people with impaired vision.	There should be 1500mm x 1500mm contrasting texture floor finish immediately outside the lift.	OG	23-24 not deemed financially viable at current time

12.9	Within changing areas ensure that there is a lowered section of pegs available as well as a drop down rail to one part of the benches.	Lower a section of pegs within the changing areas. Provide a well contrasted drop down rail to section of the seating.	OG	No specific use changing areas provided No Further Action Required
14.2	There are no chairs with armrests within the Infant School staff room to aid people with ambulant disabilities. The only chairs with armrests within the Junior School staff room are the sofa style seats which may not suit all users.	Provide a mixture of chairs, varying in height. Some with and some without armrests. According to BS8300 - If a seat is too high or too low, or if there are no armrests or side supports, a person may experience considerable discomfort as a result of poor posture. A person may also have difficulty rising from a seated position if the seat is set too low, or if it has no armrests.	M	Infant staffroom no longer in use. No Further Action Required
14.10A	The kitchenette within the Infant School and Junior School staff rooms have lever style taps to aid people with dexterity impairments however there are no split height work surfaces for wheelchair users or for people of short stature.	Ensure lever taps are available to aid people with dexterity impairments. In the event of employment of a disabled person, the staff kitchenettes should include disability access, i.e., a section of work top lowered to 800mm with clear space underneath to allow wheelchair access; sink unit to have lever taps fitted, and utensils included. This could potentially be paid/partially paid for by the Government scheme 'Access To Work'	M	23-24 not deemed financially viable at current time
15.7	Various leaflets are positioned at above 1200mm which is too high for wheelchair users or for people of small stature. There is also no signage to state that leaflets can be provided in accessible formats on request.	Signage should be provided to indicate that all leaflets and information can be provided in accessible formats on request. Site management should undertake a review and ensure all leaflets are available within 1200mm of the ground floor level. This can sometimes be achieved by repeating the leaflets vertically rather than horizontally.	N	23 -24 Further Investigation Required

16.2	The majority of the light switch plates are not suitably colour contrasted against their background.	At the next planned electrical rewire for the site, light switches need to be lowered to within a range of 750mm and 1200mm. All switches and controls should be operational without the use of both hands and have front plates that contrast visually to surround.	OG	23-24 not deemed financially viable at current time
------	--	---	----	---

Updated 15.1..24